

Emergency Procedures (09/11/20)

The first aid kit & Automated External Defibrillator is located inside the front door of the Resource Education Center

Take charge of the situation. Remain calm

Cease firing, unload.

Evaluate the situation.

Determine if the injury is a minor or major injury.

Designate helpers, if necessary. **Do we have off duty First Responders onsite?**

Render Aid.

Determine level of care (Do you Treat or call for help?)

Gather information for emergency phone call.

CALL 911

Use the closest phone available but the phone located in the Resource Education Center is a "land line" that will automatically give the call center our location. Cell service can be weak at WLAHC, always make a second call using the "land line".

Give dispatcher necessary information

Location:

6397 Gunter's Island Rd
Galivants Ferry, SC 29544

Phone number

Your name.

What happened.

Number of people injured.

Condition of injured.

Send a person to unlock the gate

Position one or more persons to direct the emergency vehicle.

- On the main road to the entrance of the facility.
- On the road to the range.
- Outside the building.

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Take notes (Reports).

Take notes on the times actions were taken.

Get statements from witness(es) and separate from each other.

Complete the required SOP's form.

Notify authorities if necessary.

If there is a local emergency not connected with the range, all personnel and patrons shall be kept inside the range area until such time as an all clear is given.

If appropriate, a media spokesperson will be designated by the Board.

Individual members are requested to refrain from media comment.